

ABOUT US

MALAYSIAN TECHNICAL COOPERATION PROGRAMME (MTCP)



The Malaysian Technical Cooperation Programme (MTCP) was officially launched on 7 September 1980 at the Commonwealth Heads of State Meeting in New Delhi, India, to signify Malaysia's commitment to the South-

South Cooperation, in particular, the Technical Cooperation among Developing Countries (TCDC). The MTCP emphasizes on the development of human resources through the provision of trainings in various areas which are essential for a country's development such as the public administration, good governance, health, education, agriculture, sustainable development, poverty alleviation, economy and finance, ICT and environment. Annually, Malaysia offered more than 65 capacity-building and technical assistance programmes under the MTCP, which have benefited more than 34,000 participants from 144 countries.

OBJECTIVES OF MTCP

- To share the development experience with other countries;
- To strengthen bilateral relations between Malaysia and other developing countries;
- To promote South-South Cooperation (SSC); and
- To promote the technical cooperation among developing countries.

NATIONAL INSTITUTE OF PUBLIC ADMINISTRATION (INTAN)



The National Institute of Public Administration (INTAN) is the training arm of the Public Service Department, the central human resource development agency of the Malaysian

government. INTAN provides quality training for all categories of civil servants from both federal and state levels. It aims at increasing participants' level of knowledge and skills and in enhancing positive attitudes towards upgrading their ability to plan, administer, manage, and evaluate national development programmes. This is in line with its mission of developing a competent public sector workforce through quality learning.

Visit our website at www.intanbk.intan.my

APPLY NOW!

mtcpcoms.kln.gov.my/mtcpcoms/online/list_course

CLOSING DATE

3 MAY 2021

Application after closing date will not be entertained.



CONTACT US

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MALAYSIAN TECHNICAL COOPERATION PROGRAMME 2021 (ONLINE COURSE)



ENGLISH PROFICIENCY FOR MIDDLE LEVEL OFFICIALS

BY
NATIONAL INSTITUTE OF
PUBLIC ADMINISTRATION (INTAN)
PUBLIC SERVICE DEPARTMENT
MALAYSIA

ABOUT THE COURSE

This course is designed to boost the English proficiency level of Middle-Level Government Officials at CEFR B2 level for them to be able to plan, solve problems and make decisions with a degree of fluency and spontaneity in spoken and written communication.

This programme uses a two-pronged approach which combines receptive and productive skills at varying levels. Specifically focusing on productive skills, namely speaking and writing for professional purposes and communicative settings, this programme also aims at increasing efficiency in receptive skills like reading and listening.

The course is expected to run for four weeks (90 hours) with three weeks of directed learning and one week of independent learning for participants to complete certain tasks assigned.



HOW TO APPLY?

- Application should be made using prescribed MTCP forms available at: mtcpcoms.kln.gov.my/mtcpcoms/online/list_course
- The application must be completed and endorsed by the Ministry of Foreign Affairs/Focal Points responsible for MTCP Programme in the applicant's country, then submitted through the applicant's government with Note Verbale to the Ministry of Foreign Affairs Malaysia via the nearest Malaysian High Commission/ Embassy.
- Successful applicants will be notified via email.
- Online training link, schedule and other course details will be emailed to successful candidate.

IMPORTANT:

INCOMPLETE AND/OR UNENDORSED FORMS WILL NOT BE PROCESSED.

LEARNING OUTCOMES

After completion of the course, participants can:

- ❖ employ effective strategies for enhancing receptive skills;
- ❖ express themselves with a degree of fluency in written and verbal forms when communicating with colleagues/clients for social and professional purposes;
- ❖ perform impactful communication such as presentations; and
- ❖ using various online platforms efficiently for performing various communicative tasks.

TRAINING OUTLINE

1.30 PM – 6.30 PM (MYT) (UTC/GMT +8)

PRE COURSE PREPARATION: 17 - 18 MAY 2021

Needs Analysis	17 May 2021
Diagnostic Test	18 May 2021

COURSE DURATION: 23 MAY - 17 JUNE 2021

WEEK	DATE	TOPIC
1	23 - 27 May	Reading, Listening & Pronunciation
2	30 May - 3 June	Business Writing & Communication
3	6 - 10 June	Preparation & Consultation
4	13 - 17 June	Speaking & Oral Presentation

WHO SHOULD APPLY?

- Open to MTCP Recipient Countries
- Middle-Level Government Officers at CEFR B2 Level
- Has never participated in any MTCP courses
- Satisfactory level of digital literacy, equipped with the relevant ICT tools such as laptop/desktop, web camera, microphone, speaker etc. & familiar with online learning platforms like Zoom, Google Meet etc.